

The Town of Huntington

Economic Development Corporation

100 Main Street, Huntington, New York

Monday, October 17, 2016 at 7 pm

Huntington Town Hall

100 Main Street, Huntington, NY 11743

2017

COMBINED MEMBER / BOARD OF DIRECTORS

ANNUAL MEETING

MINUTES

Finance committee meeting to review/discuss proposed 2018 budget & multi-year financial planner as required by New York State. (Audit/Finance Committee members: Jennifer Casey, Chair; Rob Ripp, Ken Christensen & Peggy Karayianakis).

1. **Call meeting to Order. 7:15 p.m.**
2. **Determine if Quorum present.** Yes: Members present: Jennifer Casey, Ken Christensen, Christopher Birrer, Lisa Hargrove, James Kaden, Peggy Karayianakis, Rob Ripp and Thomas D. Glascock. Also present: Joan Cergol, Executive Director. Members Absent: Dolores Thompson.
3. **Organizational Matters.**
 - a. Resolution 10-16-2017 (1): Approval of the Meeting Minutes of September 18, 2017, with resolution ratifying and confirming all of the corporate resolutions made and approved thereafter.
 - b. Resolution 10-16-2017 (2): Members electing Board of Directors of the Corporation, one year terms, ending October 2018.
 - c. Resolution 10-16-2017 (3): Board of Directors reelecting Rob Ripp as Chair of the Board of Directors and President of the Corporation.
 - d. Resolution 10-16-2017 (4): Board of Directors electing Jennifer Casey as Vice-Chair of the Board of Directors and Vice-President of the Corporation.
 - e. Resolution 10-16-2017 (5): Board of Directors reelecting Peggy Karayianakis as Treasurer/Secretary of the Corporation.
 - f. Resolution 10-16-2017 (6): Board of Directors reappointing Joan Cergol as Executive Director of the Corporation.

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- g. Resolution 10-16-2017 (7): Adopting a 2018 Budget & Multi-Year Financial Plan
 - h. Resolution 10-16-2017 (8): Resolution authorizing the Chair to release funding to the Huntington Community Development Agency to support operations and job training initiatives at Huntington Opportunity Resource Center
- 4. Treasurer's Report
- 5. Additional Updates:
 - a. Renaissance
- 6. Adjournment, via Resolution 10-16-2017 (9)

Resolution 10-16-2017 (1):

Resolution offered by Ken Christensen and seconded by Jim Kaden.

WHEREAS, the Corporation's Directors and Members have reviewed the attached draft corporate minutes of the Corporation's September 18, 2017 combined Member / Director meeting; and

WHEREAS, the Corporation wishes to ratify and confirm all of the corporate resolutions made and approved thereat.

NOW, *THEREFORE, BE IT RESOLVED*, that the Corporation hereby authorizes and approves the attached corporate minutes as the official corporate record of the Corporation's September 18, 2017 combined Member / Director meeting, and ratifies and confirms all of the corporate resolutions made thereat.

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

Resolution 10-16-2017 (2):

Resolution offered by Ken Christensen and seconded by Jennifer Casey

WHEREAS, the Chair stated that the election of the Board of Directors of the Corporation was now in order;

WHEREAS, the following slate of Directors was offered to serve through October 2018:

Christopher Birrer, Jennifer Casey, Kenneth Christensen, Thomas D. Glascock, Lisa Hargrove, James Kaden, Peggy Karayianakis, Rob Ripp, and Dolores Thompson

NOW, THEREFORE, BE IT RESOLVED:

UPON A VOTE OF THE MEMBERS, the above slate of Directors was elected to serve the Corporation through October 2018.

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

Resolution 10-16-2017 (3):

Resolution offered by James Kaden and seconded by Peggy Karayianakis

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REELECTS ROB RIPP AS CHAIR OF THE BOARD AND PRESIDENT OF THE CORPORATION.

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

Resolution 10-16-2017 (4):

Resolution offered by Ken Christensen and seconded by James Kaden

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REELECTS JENNIFER CASEY AS VICE-CHAIR OF THE BOARD OF DIRECTORS AND VICE- PRESIDENT OF THE CORPORATION.

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

Resolution 10-16-2017 (5):

Resolution offered by James Kaden and seconded by Ken Christensen

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REELECTS PEGGY KARAYIANAKIS AS SECRETARY/TREASURER OF THE CORPORATION.

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

Resolution 10-16-2017 (6):

Resolution offered by Peggy Karayianakis and seconded by Ken Christensen

BE IT FURTHER RESOLVED:

THAT THE CORPORATION HEREBY REAPPOINTS JOAN CERGOL AS EXECUTIVE DIRECTOR OF THE CORPORATION

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

Resolution 10-16-2017 (7): Adopting a 2018 Budget & Multi-Year Financial Plan

Resolution offered by Ken Christensen and seconded by Peggy Karyanakis

WHEREAS, New York State Public Authorities law requires Public Authorities to submit an annual budget report & financial plan on or before November 1 of each year; and

WHEREAS, prior to submitting and posting of said adopted budget to the State Authority Budget Office's PARIS website, it must be approved by the Corporation; and

WHEREAS, the State recognizes that said adopted budget, together with proposed financial plan for subsequent three years, can and should be modified over time to reflect actual activity; and

WHEREAS, it is the law's intent to encourage Public Authorities to become engaged in long range fiscal planning and in setting programmatic goals; and

NOW, THEREFORE, BE IT RESOLVED, that the Corporation hereby adopts its 2017 EDC Budget and Financial Plan.

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

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Resolution 10-16-2017 (8): Resolution authorizing the Chair to release funding to the Huntington Community Development Agency to support operations and job training initiatives at Huntington Opportunity Resource Center

The following resolution was offered by: Jennifer Casey Seconded by: Lisa Hargrove

WHEREAS, The Town of Huntington Economic Development Corporation (“The Corporation”) was formed as a not-for-profit local development corporation of the State of New York during 2003, with the public or quasi-public objectives of, among other things, training community residents in the development of their business and living skills, reducing adult unemployment, promoting maximum adult employment by bettering, facilitating and maintaining adult job opportunities, and stimulating economic growth within the Town of Huntington; and

WHEREAS, the Huntington Community Development Agency, acting in partnership with the County of Suffolk’s Departments of Labor and Social Services, operates the Huntington Opportunity Resource Center (“HORC”); and

WHEREAS, with its facilities located in Huntington Station, New York, HORC, by its operations endeavors to assist unemployed and underemployed residents of the Town of Huntington with resume preparation, job searches, career options, access to job training, tips for interview success, job readiness, DSS applications, not-for profit service referrals, etc.; and

WHEREAS, in fulfillment of its own mission and purposes, the Corporation, on November 4, 2015, entered into a Memorandum of Understanding with the Huntington Community Development Agency, to align itself to, collaborate with and support the operations and job training initiatives at the Huntington Opportunity Resource Center; and

WHEREAS, the Corporation wishes to continue to partner and support HORC by releasing funding for its 2017 operations; and

NOW, THEREFORE

THE BOARD OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION HEREBY

AUTHORIZES the Executive Director to release funding in an amount not to exceed the sum of TEN THOUSAND & XX/100 (\$10,000.00) DOLLARS to Huntington Community Development Agency to support operations and job training initiatives happening at Huntington Opportunity Resource Center located at 1264 and/or 1268 New York Avenue, Huntington Station, New York.

VOTE:	AYES:	NOES:	ABSTENTIONS:
	AYE	NO	ABSTAIN

Christopher Birrer Aye

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Jennifer Casey	Aye
Ken Christensen	Aye
Thomas D. Glascock	Aye
Lisa Hargrove	Aye
James Kaden	Aye
Peggy Karayianakis	Aye
Rob Ripp	Aye
Dolores Thompson	Absent

Resolution 10-16-2017 (19) Adjournment

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, the same was adjourned.

Offered by Jennifer Casey and seconded by Christopher Birrer

	AYE	NO	ABSTAIN
Christopher Birrer	Aye		
Jennifer Casey	Aye		
Ken Christensen	Aye		
Thomas D. Glascock	Aye		
Lisa Hargrove	Aye		
James Kaden	Aye		
Peggy Karayianakis	Aye		
Rob Ripp	Aye		
Dolores Thompson	Absent		

**OUR NEXT MEETING WILL BE HELD ON
MONDAY, NOVEMBER 20, 2017
7PM AT TEICH HOUSE
GATEWAY PARK, HUNTINGTON STATION 11746**

THE OFFICIAL CORPORATE RECORDS OF THE TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION ARE HOUSED AND MAINTAINED BY JOAN CERGOLO, EXECUTIVE DIRECTOR, TOWN OF HUNTINGTON ECONOMIC DEVELOPMENT CORPORATION, WITHIN THE OFFICES OF THE HUNTINGTON COMMUNITY DEVELOPMENT AGENCY.