

Town of  
Huntington 2022  
Sign Requirements for Parks

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Department of Parks & Recreation  
100 Main St, Huntington, N.Y. 11743  
(631) 351-3089 Fax: (631) 351-3100  
email: www.huntingtonny.gov



**Note: Failure to submit all required documents at least 15 days prior to a scheduled event may put such event in jeopardy of not going forward as planned!**

**Qualifications:** On a **first come, first serve basis** (max. 2 signs per location) **and only if under contract** with the Town of Huntington for said event(s).

**Location Permitted:** **Fairmeadows Park** - Corner of Pulaski Road and Park Avenue, Huntington

**Centerport Circle** - Corner of Little Neck Road and 25A, Centerport

**OTHER** - (under contract with Town of Huntington for said event or league registration, etc., sign pending final approval by the Director of Parks and Recreation).

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**Size:** 4 feet by 4 feet - **\$15**      Max 2 week posting  
4 feet by 8 feet - **\$25**      Max 2 week posting

**Posting Period:** 2 weeks (14 days) prior to event

**Installation:** Sign must be brought to the General Services Department, 182 East Pulaski Road, Huntington Station, a minimum of 1 week prior to requested posting date. General Services will install and remove sign. Sign is to be picked up within 1 week after scheduled event. **Please call General Services at 351-3105 to make final arrangements.**

**Application & Fee:** Must be made to the Department of Parks and Recreation a minimum of 2 weeks prior to requested posting date along with \$50.00 application fee for each sign/each location and sign posting fee by size requested (payments over \$25.00 must be made by check, credit card or money order.)

**Permit:** A permit will be issued upon receipt of the above and availability of location.

Parks and Recreation Department Phone Number: 351-3089

Town of  
Huntington  
Sign Application 2022



**Department of Parks & Recreation**

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email: parksandrec@huntingtonny.gov

**Application Fee: \$50.00 (check, credit card or money order only over \$25.00) per sign, per location.**

**Location:** (please circle)

Fairmeadows Park

Centerport Circle

Other \_\_\_\_\_

**Size:** \_\_\_\_\_ 4 x 4 - \$15 for 2 weeks

\_\_\_\_\_ 4 x 8 - \$25 for 2 weeks

**Posting Dates:**

**Maximum of 2 weeks prior to event**

**Organization:**

**Person Responsible:**

**Address:**

Street

Town

Zip

**Home Phone:**

**Business:**

**Cell Phone:**

**Event Description:**

**Sign Wording:**

**Approved:**

Stamp Only

**Denied:**

Reason

**Reply sent to applicant:**

**Signature:**

,Director