

Administrative Order 2021 -2

It is ordered that the rules of the BAA are hereby amended to provide for a new procedure for motion practice,

As follows:

1. All motions shall be returnable on Thursdays when the court is in session at 9:30am.
2. All motions shall be filed via email to Jprice@huntingtonny.gov and Nmuller@huntingtonny.gov No hard copies are necessary.
3. All motions made by Respondents shall be served via email to the town attorneys: Scoleman@huntingtonny.gov; Largiriou@huntingtonny.gov and Ldecarlo@huntingtonny.gov
4. All motions made by the Town of Huntington, when the Respondent is represented by counsel, shall be served via email to Respondent's counsel.
5. When the Respondent is not represented by counsel, the Town of Huntington will serve motion papers via email when one has been provided by the Respondent. When an email has not been provided, then the Town of Huntington will serve motion papers via overnight delivery or certified mail return receipt requested.
6. Unless a case has been scheduled for trial, all motions shall be returnable on no fewer than 21 days' notice or on the day when the case is already scheduled to be heard. Unless a motion has been short-served (fewer than 21 days) opposition shall be served no later than 8 days before the return date. Any reply shall be served 1 day before the return date. Parties are encouraged to give 21 days' notice on motions.
7. Hard copies of motions are not required.
8. Motions in limine shall be returnable at 2:00pm on the day designated for trial.
9. There are no fees for filing motions.