

**Town of Huntington Department of Planning and Environment
Transfer of Density Flow Rights Application Form for
Private Party Transfer**

Applicant _____

Application TDFR# _____

This form should be completed and submitted with required materials identified in Section 3. Add comments or explanations in Section 4 and on attached pages, as necessary. Prepare a separate section 1 or 2 for each individual tax parcel.

Section 1 – Receiving Parcel Information			
Identify all parcels on which density flow rights are to be received. Pursuant to §172-7A(5) flow credits shall not be received on property: individually-listed or within a district listed on the National Register of Historic Places or designated by the Town Board, unless the transfer is protective of the historic resource; lots with an average slope greater than or equal to 10%; golf courses; property located within a sewer district or approved for connection to a sewage treatment facility; environmentally sensitive sites or sites with features that would be compromised by added density.			
1	Suffolk County Tax Map Identification 0400 - Section _____ - Block _____ - Lot _____		
2	Indicate the name of the street fronting the parcel		
3	Indicate the hamlet where the property is located (e.g., East Northport, Greenlawn).		
4	Indicate the area of the parcel in square feet.		
5	Indicate whether the proposed receiving parcel use will be residential, commercial or industrial.		
6	Indicate the Town zoning classification of the property.		
7	Indicate if the parcel is in conformance with Town zoning requirements. If no, explain.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
8	Indicate the groundwater management zone in which the property is located [see map].	I <input type="checkbox"/> II <input type="checkbox"/> VII <input type="checkbox"/>	
9	Indicate if public water service is presently available to the property.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
10	Indicate if public sewers are available to the property.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
11	Indicate depth to groundwater below existing grade for the parcel.	Feet	
12	Indicate if there are any designated fresh or tidal wetlands or surface water located on the parcel. If yes, indicate the extent of the wetlands or surface water and regulated area on the property.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
13	Indicate if parcel contains slopes with a grade of 10% or greater.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
14	Is the sending site presently part of any application pending before or approved by the Planning Board, Town Board, Zoning Board of Appeals or Building Department? If yes, specify.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
15	Has a yield study or site plan been approved by the Planning Board for the sending site? If yes, specify.	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section 2 – Sending Parcel Information			
<p>Identify all parcels from which density flow rights are to be sent. Pursuant to §172-7A(5) flow credits shall not be sent from property: from which rights were purchased or transferred; encumbered by easements, rights of way, or other encumbrances of record, unless extinguished prior to transfer; improved with buildings or other improvements; that is held privately and designated as buffer, park set-aside or open space per Town Code or by requirement or condition of a Town board; or located in a sewer district or approved for connection to a sewage treatment facility.</p>			
1	Suffolk County Tax Map Identification 0400 - Section _____ - Block _____ - Lot _____		
2	Indicate the name of the street fronting the parcel		
3	Indicate the hamlet where the property is located		
4	Indicate the area of the parcel in square feet		
5	Indicate whether the proposed receiving parcel use will be residential, commercial or industrial.		
6	Indicate the Town zoning classification of the property		
7	Indicate the groundwater management zone in which the property is located [see map]	I <input type="checkbox"/> II <input type="checkbox"/> VII <input type="checkbox"/>	
8	Indicate if the parcel is in conformance with Town zoning requirements. If no, explain below.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
9	Indicate the groundwater management zone in which the property is located [see map]	I <input type="checkbox"/> II <input type="checkbox"/> VII <input type="checkbox"/>	
10	Indicate if the parcel is located in a Special Groundwater protection Area.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
11	Indicate if public water service is presently available to the property.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
12	Indicate if public sewers are available to the property.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
13	Indicate depth to groundwater below existing grade for the parcel.	Feet	
14	Indicate if there are any designated fresh or tidal wetlands or surface water located on the parcel. If yes, indicate the extent of the wetlands or surface water and regulated area on the property.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
15	Indicate if parcel contains slopes with a grade of 10% or greater.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
16	Indicate if the parcel is vacant. If no, submit a survey showing all structures, sewage disposal systems, water supply facilities, and indicate the sewage discharges (GPD) based on design flows.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
17	<p>Indicate the method of guaranteeing that the sending parcel will not be developed.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Donation to a government agency or environmental group* <input type="checkbox"/> Combination of the sending parcel with an adjoining parcel* <input type="checkbox"/> Conservation easement inuring to: _____ <input type="checkbox"/> Declaration of Covenant and Restriction <input type="checkbox"/> Other <p>*Attach a letter of acceptance from the entity accepting the property and/or specify agency to be designated for monitoring/enforcement.</p>		

Section 3 – Instructions for Transfer of Density Flow Rights Application Form

1	Complete the items in Sections 1 and 2 to request simultaneous sending and receiving parcel/transfer consideration (Letter of Interpretation and Density Flow Rights Certificate). Complete only Section 2 to request Letter of Interpretation. Attach additional sections (pages) for each additional sending or receiving parcel.
2	Submit a recent survey of the parcels showing all improvements that currently exist.
3	Submit a copy of the appropriate SC tax map, depicting the sending parcel(s).
4	Submit a copy of the most recent deed(s), indicating the present owner, and a legal description for the property under consideration as sending parcel(s).
5	Submit the latest deed and covenants search for the sending parcel(s).
6	Submit a copy of the most recent tax bill.
7	Submit an Environmental Assessment Form, Part 1, unless the requested Transfer of Density Flow Rights is tied to an application pending Town review.
8	Submit a letter requesting the transfer, identifying involved properties, and indicating whether the density flow certificates will be used for residential, commercial and/or industrial development (see attached boilerplate format).
9	Submit an aerial photograph depicting the sending parcel(s) [if available, recommended, not required].
10	Submit a "yield map," as applicable, that indicates the number of lots that can be created from the parcel(s) in conformance with SC Sanitary Code and Town Zoning Code.
11	Sign and date the appropriate affidavit(s) in Section 5 in the presence of a Notary Public. Attach additional sections (pages) for each additional sending or receiving parcel owner and contract vendee.
12	Submit a \$500 check payable to Town of Huntington.

Section 4 – Additional Comments

Attach additional pages as necessary.	
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Section 5 - Affidavits

SENDING SITE AFFIDAVIT:

STATE OF NEW YORK

COUNTY OF SUFFOLK

(Print Name of Owner of Sending Site)

being sworn deposes and says that he/she resides at:

(Address)

that he/she is the owner and that the foregoing answers are true to the best of his/her knowledge and belief, and that he/she shall comply with all rules and regulations adopted by the Huntington Town Board in Chapter 172 of the Huntington Town Code for the sending of density flow rights.

Signed: _____
(Owner of Sending Site)

NOTARY PUBLIC:

Sworn before me this ____ day of month: _____ year: 20_____

Notary Public – Print Name, Sign and Stamp Below

RECEIVING SITE AFFIDAVIT:

**STATE OF NEW YORK
COUNTY OF SUFFOLK**

(Print Name of **Owner** of Receiving Site)

being sworn deposes and says that he/she resides at:

(Address)

(Print Name of **Contract Vendee**, if applicable)

being sworn deposes and says that he/she resides at:

(Address)

that he/she is the owner and that the foregoing answers are true to the best of his/her knowledge and belief, and that he/she shall comply with all rules and regulations adopted by the Huntington Town Board in Chapter 172 of the Huntington Town Code for the sending of density flow rights.

Signed: _____
(**Owner** of Receiving Site)

NOTARY PUBLIC:

Sworn before me this ____ day of month: _____ year: 20____

Notary Public – Print Name, Sign and Stamp Below

Signed: _____
(**Contract Vendee** for Sending Site, as applicable)

NOTARY PUBLIC:

Sworn before me this ____ day of month: _____ year: 20____

Notary Public – Print Name, Sign and Stamp Below

For staff use only - Section 6 – Review Information			
	Sending Site		
	Applicant Proposed Lot or Density Flow Credit		
	TOH P&E Recommended Lot or Density Flow Credit		
	Sending site meets criteria contained in Town Code §172 Article 1	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Comments		
	SCDHS Recommended Lot or Density Flow Credit		
	Planning Board Confirmed Lot or Density Flow Credit		
	Receiving Site		
	Permissible Lot Yield or Density Flow Transfer		
	Proposed Lot Yield or Density Flow Transfer		
	TOH P&E Recommended Lot Yield or Density Flow Transfer		
	Receiving site meets criteria contained in Town Code §172 Article 1	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	SCDHS Recommended Lot Yield or Density Flow Transfer		
	Comments		
	Planning Board Confirmed Lot Yield or Density Flow Transfer		