

**APPLICATION  
TOWN OF HUNTINGTON  
DEPARTMENT OF PLANNING AND ENVIRONMENT  
*Planning Department, Planning Board and Zoning Board of Appeals***

**Site Plan Review**

Filing Fee: \_\_\_\_\_ Suffolk County Tax Map #(s): 0400 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date Received: \_\_\_\_\_ Receipt # \_\_\_\_\_ 0400 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Street Address of Site \_\_\_\_\_

Location of Site: \_\_\_\_\_

**CHECK ONE BOX TO INDICATE  
THE PRIMARY CONTACT FOR ALL CORRESPONDENCE**

- ACTION:**
- New Use
  - Change of Use
  - Extension of Existing Use
  - Other \_\_\_\_\_
  - Revision of an Approved Site Plan – Date of Approval \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_ **APPLICANT'S INTEREST**

Address: \_\_\_\_\_  Owner

\_\_\_\_\_  Under contract

\_\_\_\_\_  Leasee

\_\_\_\_\_  Other \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**OWNER OF FEE TITLE TO LAND** (If other than applicant)

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

<input type="checkbox"/> <b>SITE PLANS PREPARED BY</b>	<b>LANDSCAPE PLANS PREPARED BY</b>
Company _____	Company _____
Contact: _____	Contact: _____
Address: _____	Address: _____
_____	_____
Phone: _____ Fax: _____	Phone: _____ Fax: _____

Total Land Area of Site: _____ sq. ft.	_____ acres
<b>LOT COVERAGE</b>	<b>ZONE DISTRICT:</b> _____
% Building _____ %	Present Use: _____
% Parking _____ %	Proposed Use: _____
% Landscaping _____ %	Gross floor area existing structure: _____ sq. ft.
Lot width at setback _____ ft.	Gross floor area proposed structure: _____ sq. ft.
Front Yard depth _____ ft.	Parking Required: _____ spaces
Rear Yard depth _____ ft.	Parking Provided: _____ spaces
Side Yards _____ / _____ ft.	

Has applicant been granted a variance and/or special exception by the **Zoning Board of Appeals?** **Y / N**

Name of Applicant: \_\_\_\_\_ Case # \_\_\_\_\_

Date of Decision: \_\_\_\_\_ Date of Extension: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Nature of variance / special exception: \_\_\_\_\_

**Deed restrictions, easements, covenants or decisions of other governmental agencies that apply to the parcel that is the subject of this application attach explanation in full**

**NO ACTION MAY BE TAKEN BY THE APPLICANT UNTIL  
APPROVAL OF THE SITE DEVELOPMENT AND LANDSCAPE PLAN  
IS OBTAINED FROM THE PLANNING BOARD**

**APPLICANT'S AFFIDAVIT**

STATE OF NEW YORK } ss:  
COUNTY OF SUFFOLK

\_\_\_\_\_, being duly sworn, deposes and says, that he/she resides at \_\_\_\_\_, and that he is the owner/leasee/contract vendee/other (state), of the above property, and/or that he/she is the \_\_\_\_\_ of the \_\_\_\_\_  
(corporate title) (corporation)

which is hereby making application; that the foregoing answers are true, except where stated to be to the best of his/her/their knowledge and belief; that the applicant or his/her/their heirs, successors or assignees will, at his/her/their own expense, install the required site and off-site improvements in accordance with the requirements of the zoning district, as described in the Town Code, in which the project is located and the Planning Board Subdivision and Site Plan Regulations as well as those improvements that are required as conditions of approval of the project by the Planning Board; and that there are no existing structures or improvements on the land which are not shown on the Building and Site Development Plans; that title to the entire parcel, including all right-of-ways, have been clearly established and is/are clearly shown on said plan; that no part of the Plan infringes upon any duly filed plat which has not been abandoned both as to lots and as to roads; that he has examined all rules and regulations adopted by the Town Planning Board for the filing of Building and Site Development Plans and will comply with same; that the plans submitted and approved will not be altered or changed in any manner without the approval of the Huntington Town Planning Board; and that the actual physical improvements will be installed in strict accordance with the plans approved by the Planning Board.

Signed: \_\_\_\_\_ Applicant, this day of \_\_\_\_\_ 20\_\_

Signed: \_\_\_\_\_ Corporate Title: \_\_\_\_\_

\_\_\_\_\_  
(Name of Corporate Officer)

Signed: \_\_\_\_\_ Owner, if different than applicant.

I, the undersigned, hereby authorize \_\_\_\_\_ to make  
(Company Name &/or Individual)  
submissions and receive notices and/or any other mailings from the Planning Board and/or Planning Department, regarding the herein applied for "site plan" approval.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Sworn to before me this day \_\_\_\_\_ 20\_\_;

Notary Public: \_\_\_\_\_

**ITEMS TO BE SUBMITTED AT TIME OF APPLICATION**

- FEE – Cash or Certified Check
- Certification of Disclosure
- 15 Site Development Plans
- 15 copies of topographic survey of existing conditions
- 15 Landscape Plans (Plus 2 watering plans if in District I-1 or I-2)
- 15 Elevation Plans
- 15 Floor Plans
- 15 Exterior Lighting Plans (if applicable)
- Copy of Current Deed(s). If described property, deed prior to January 1, 1970.
- Copy of Restrictions or Covenants (if applicable)
- Environmental Assessment Form
- Copy of Zoning Board Decision(s) (if applicable)
- Copy of Negative Declaration issued by any other agency that may have conducted a SEQRA review of the proposed project (if applicable)

**NOTE: Depending upon location, additional plans may be required.**